



DEPARTMENT OF THE NAVY  
OFFICE OF THE CHIEF OF NAVAL OPERATIONS  
2000 NAVY PENTAGON  
WASHINGTON, DC 20350-2000

Canc frp: Oct 2015

OPNAVNOTE 5400  
Ser DNS-33/14U102326  
6 Nov 2014

OPNAV NOTICE 5400

From: Chief of Naval Operations

Subj: RELOCATE THE COMMANDER AND THE MILITARY SEALIFT COMMAND  
HEADQUARTERS FROM WASHINGTON, DC TO NORFOLK, VA AND  
ESTABLISH MILITARY SEALIFT COMMAND OFFICE WASHINGTON

Ref: (a) OPNAVINST 5400.44A  
(b) OPNAVINST 5400.45

1. Purpose. To approve the relocation of Commander, Military Sealift Command (COMSC) and the headquarters, Washington, DC to Norfolk, VA, and establish Military Sealift Command (MSC) Office Washington, per reference (a).

2. Background. COMSC is relocating the headquarters from Washington, DC to Norfolk, VA and is consolidating DC operations and the Military Sealift Fleet Support Command operations in Norfolk to better meet Navy's operational needs as a type commander in support of U.S. Fleet Forces Command and U.S. Pacific Fleet, while maintaining a strong supporting role to U.S. Transportation Command and improving COMSC internal organizational efficiency. The balance of MSC staff will move in a phased process over the next 5 years. COMSC will maintain an MSC Office (MSCO) in Washington to facilitate accomplishment of MSC business in Naval Sea Systems Command, Maritime Administration, and commercial entities located in the Washington area.

3. Organizational Changes. Effective immediately, relocate COMSC and immediate headquarters staff from Washington, DC to Norfolk, VA, and establish MSCO Washington. The following applies:

a. Relocation

From

To

Commander  
Military Sealift Command

Commander  
Military Sealift Command

914 Charles Morris CT SE  
Washington DC 20398

471 East C ST  
Norfolk VA 23511

(SNDL: 41A) (UIC: 00033)  
(PLA: COMSC WASHINGTON DC)  
(PDS: Washington, DC)

(SNDL: 41A) (UIC: 00033)  
(PLA: COMSC NORFOLK VA)  
(PDS: Norfolk, VA)

b. Establishment

Commander  
Military Sealift Command Office  
914 Charles Morris CT SE  
Washington DC 20398

(SNDL: 41D) (UIC: 62387)  
(PLA: MSCO WASHINGTON DC)  
(PDS: Washington, DC)

\*(SNDL: Standard Navy Distribution List; UIC: unit identification code; PLA: plain language address; PDS: permanent duty station)

4. Action

a. COMSC will take appropriate action, consistent with reference (a), to relocate MSC headquarters and staff and establish the MSCO Washington.

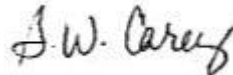
b. Master Update Authority, Honolulu, HI will revise and add the PLAs in the Central Directory Component via messaging systems effective immediately upon COMSC request to Commander, Naval Network Warfare Command (COMNAVNETWARCOM) (Network Operations 321), 112 Lake View Pkwy, Suffolk, VA 23435-2696, via email at [C2OIX\\_Reg@navy.mil](mailto:C2OIX_Reg@navy.mil) or by calling (757) 203-0338/0339. Revised and new PLAs will be activated via messaging systems. Additional information on naval messaging can be obtained at <https://sailor.nmci.navy.smil.mil> or by contacting COMNAVNETWARCOM at numbers above. (New direction - COMSC ACTION REQUIRED regarding the PLAs).

c. Director Navy Staff, Organization and Management Branch (DNS-33) will revise reference (b).

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5. Records Management. Records created as a result of this notice, regardless of media or format, shall be managed per Secretary of the Navy Manual 5210.1 of January 2012.

6. Cancellation Contingency. This notice will remain in effect for 1 year or until superseded, whichever occurs first. The organization action will remain effective until changed by Director, Navy Staff.



S. W. CAREY  
Director of Management

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